



## **PERFORMANCE AND GOVERNANCE**

**27 September 2011 at 7.00 pm**

### **AGENDA**

#### **Membership:**

Chairman: Cllr. M Fittock

Vice-Chairman

Cllr. R Walshe, Cllr. K S Bayley, Cllr. C Clark, Cllr Mrs A Cook, Cllr. R J Davison,  
Cllr. M Dickins, Cllr. Mrs A Firth, Cllr J Gaywood, Cllr. J Grint, Cllr. R Hogarth,  
Cllr. J London, Cllr. P McGarvey and Cllr. R Piper

1. **Minutes of the previous meeting** (Pages 1 - 8)
2. **Declarations of interest.**
3. **Formal Response or Consultation Requests from the Cabinet and/or Select Committees following matters referred by the Committee:** (Pages 9 - 10)
  - (a) Property Review – Disposal of Public Toilets (Ide Hill, Kemsing, Leigh, Swanley) (*Cabinet 21.07.11*)
  - (b) Argyle Road Offices – Accommodation for Moat Housing (*Cabinet 21.07.11*)
4. **Minutes of the Finance Advisory Group** (Pages 11 - 14)
5. **Actions from the last meeting of the Committee** (Pages 15 - 16)
6. **Future Business, the Work Plan 2011/12 (attached) and the Forward Plan.** (Pages 17 - 18)

Members will develop a schedule of work over the year to reflect the terms of reference of the Committee focussing on the Council's priorities for policy development. This includes opportunities to invite other organisations who provide services in the District to provide information to the Committee and discuss issues of importance to the Community.

7. **Statement of Accounts 2010/11 - Outcome of External Audit** (Pages 19 - 134)  
*Andy Mack*
8. **Asset Management Plan - Annual Report** (Pages 135 - 142)  
*Jim Latheron*
9. **Assessment of Complaints** (Pages 143 - 148)
10. **Internal Audit Progress Report - Quarter 1** (Pages 149 - 158)  
*Bami Cole*
11. **Performance Management Performance Report** (Pages 159 - 170)  
*Lee Banks*
12. **Annual Treasury Management Report 2010/11** (Pages 171 - 190)  
*Tricia Marshall*
13. **Budget Monitoring - August 2011 Figures** (Pages 191 - 196)  
*Tricia Marshall*

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the appropriate Director or Contact Officer named on a report prior to the day of the meeting.

Should you require a copy of this agenda or any of the reports listed on it in another format please do not hesitate to contact the Democratic Services Team as set out below.

For any other queries concerning this agenda or the meeting please contact:

**The Democratic Services Team (01732 227241)**